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| ICBBM 2020 Registration Form  April 10-13, 2020 |Chiba University, Tokyo, Japan  [www.icbbm.org](http://www.icbbm.org) |

Please note that it is essential for all participants to send the filled Registration Form (.doc), the final paper (.doc & .pdf) and the scanned payment proof (.jpg) to[icbbm@cbees.net](mailto:icbbm@cbees.net) *before* ***Dec. 30, 2019.***

*\*Marked is required*

1. ATTENDEE&PAPER INFORMATION

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| --- | --- | --- | --- |
| \*Attendee Full Name: Jack Brown | | | \*A clear photo |
| \*Prefix: Dr. | | |
| \*Affiliation: Australia | | |
| **\***Email: abc@123.com | \*Tel.: | |
| \*Paper ID: | | |
| \*Paper Title: title | | | |
| \*Authors: ABC, DEF | | | |
| Research Expertise: | | Member ID No.: | |
| \*Catering Service: Lunch | | Student ID No.: | |
| \*Presentation Type: O | | | |
| How did you get known of our conference information? | | | |
| Special dietary:  Diabetic□ Vegetarian□ Muslim□ Other□ (please specify: ) | | | |
| Address and Recipient | | | |
| Billing information:  \*Invoice title: | | | |

1. REGISTRATION FEE

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| --- | --- | --- |
| Category | Early Birds (Before Jan 10, 2020) | After Jan 10, 2020 |
| Full Paper  (Committee & Student) | 500 USD | 530 USD |
| Full Paper (Regular) | 530 USD | 550 USD |
| Additional paper | 350 USD Per One | |
| Additional Page | 70 USD Per page | |
| Visit on April 13  (Optional) | To be announced in March | |

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| Items | Regular | Student | Your choice |
| Full Paper | 550USD | 500USD |  |
| Additional Paper | 350USD/one | |  |
| Additional Page | 70USD/one | |  |
| Extra Proceedings | 100USD/one | |  |
| One Day Visit | 100USD/one | |  |

1. One regular registration is within **Five Pages** including all figures, tables, and references. Extra pages will be charged  
2. One regular registration with one or more additional papers get only one proceeding.   
3. Pay by Euro is accepted   
4. Please send the required documents:①final paper; ②signed copyright form; ③filled registration form; to **iciea\_conf@163.com** to finish the registration.

Notice:

1. Paper has more than **SIX** pages will be charged at 70USD/Per Page.
2. Registration fee covers attend all conference sessions, Coffee & Tea Break, Lunch and dinner on conference day, Conference Kit.
3. Please note that the paid registration fee is nonrefundable if you cannot participate in the conference.
4. PAYMENT INFORMATION
5. **Online Payment linkage**

<http://confsys.iconf.org/online-payment/18131>

\* VISA /Master/American Express/ JCB card valid. No handling fees, please calculate the amount and pay.

Please fill **your E-mail address used for payment** and **Order ID** you received after paying.

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| E-mail: | Order ID: |

1. **PayPal(USD 30 will be charge as handling fee)**

Receiver’s PayPal Account: **pay@academic.net**

Please fill in the form below so we could check your payment:

|  |  |
| --- | --- |
| Payment Order No. |  |
| Payer Name |  |
| Pay Date |  |
| PayPal Amount |  |
| PayPal Account |  |

Warm tips for attendees:

1. In order to create a good academic atmosphere, please don’t take your family members and unrelated persons to attend the conference.
2. Each presenter should make clear of your own report time and enter the session room 10 minutes early.
3. Please take good care of your laptop, cell phone, wallet and other valuables. The conference organizer does not assume any responsibility for the loss of your personal belongings.

ICBBM 2020

Tokyo, Japan

**Notice**

**Refund/Cancellation Policy**

If a registrant is unable to attend the event for any reason, the conference committee encourages you to send a substitute in your place, someone who is one of the co-authors or from the same institute/organization.

Written requests for cancellations must be sent to the Conference Secretary 2 months before the event, 30 USD processing fee is required. Cancellations received less than 2 months before the event, will NOT be dismissed and registration fees will not be refund.

**Personal Reason**

The conference cannot refund or pay any compensation when the registrant could not attend the conference for reason of circumstances which amount to “personal reason”. Such as travel difficulties, visa problems, health issues, financial default etc.

**Force Majeure**

The conference cannot accept responsibility, refund or pay any compensation where the performance of the conference is prevented or affected by reason of circumstances which amount to “force majeure”.

Circumstances amounting to “force majeure” include any event which we could not, even with all due care, foresee or avoid. Such circumstances include the fire, flood, explosion, storm or other weather damage, break-in, criminal damage, riots or civil strife, industrial action, natural or nuclear disaster, fire, adverse weather conditions, war or threat of war, actual or threatened terrorist activity, epidemic and all similar situations beyond our control.

**Conference Date and Place Statement**

The organizer has the right to change the date and place of the conference under the reason of amount to “force majeure” circumstances. The participants of the conference are obliged to cooperate with the organizer's change and refund policy.